

OSU Add & Drop Process

Academic Regulations (<http://catalog.oregonstate.edu/ChapterDetail.aspx?key=75#Section2879>):

AR 11. Adding and Dropping Courses

- Students may add courses through the first ten class days of each term, depending on the nature of the course and the availability of space. From the sixth class day through the tenth class day of each term, permission (signature) of the instructor offering the course must be obtained.
- A student may drop courses without responsibility for grades through the tenth class day of each term. After the tenth class day of each term courses may not be dropped. Failure to drop a course properly will result in an F grade being recorded; courses properly dropped do not appear on the student's transcript
- Add/drop fees will be assessed in accordance with the fee policies stated in the Schedule of Classes.

XOP Academic Calendar (<http://p12.ecampus.oregonstate.edu/xop/calendar.html>):

Drop Deadlines

Fall 2007:	11:55 p.m., Friday, October 5
Winter 2008:	11:55 p.m., Friday, January 18
Spring 2008:	11:55 p.m., Friday, April 11

XOP Tuition & Fees (<http://p12.ecampus.oregonstate.edu/xop/tuition-fees.html>) and

OSU (<http://catalog.oregonstate.edu/ChapterDetail.aspx?key=434#Section3419>):

Students who [drop or withdraw](#) from a class, or withdraw from the university may be eligible for a tuition refund. Refunds are based on assessed tuition, course fees, and mandatory fees, and are calculated from the date you officially drop, withdraw, or cancel your registration or reduce your class load, not the last date of class attendance.

Refunds are processed as a credit on your account. A check will be issued to you if any credit balance remains after other charges and financial aid repayments have been satisfied. No refunds are authorized for persons paying staff rates. Allow about two weeks for processing a refund. Your refund will be sent to your current mailing address. Be sure to update your current mailing address online in Student Online Services.

The **Tuition/Fee Reduction Schedule** below follows those policies as established by the Oregon University System (there are no refunds given for persons paying staff rates):

Tuition/Fee Reduction Schedule		
Drop/Withdraw Dates	Tuition Credit	Tuition Due
Fall 2007		
Before Sept. 24 - Oct. 7	100%	0%
Oct. 8 - Oct. 14	50%	50%
Oct. 15 - Oct. 21	25%	75%
After Oct. 21	0%	100%
Winter 2008		
Before Jan. 7 - Jan. 20	100%	0%
Jan. 21 - Jan. 27	50%	50%
Jan. 28 - Feb. 3	25%	75%
After Feb. 3	0%	100%
Spring 2008		
Before Mar. 31 - Apr. 13	100%	0%
Apr. 14 - Apr. 20	50%	50%
Apr. 21 - Apr. 27	25%	75%
After Apr. 27	0%	100%