

**Attention: Math 65 ONLINE Syllabus begins on page 4**



**On-site course**

**Math 65: Elementary Algebra**

**3 credits**

**OSU Extended Campus**

**Instructor:** \_\_\_\_\_  
office: \_\_\_\_\_  
e-mail: \_\_\_\_\_

**Office Hours:** \_\_\_\_\_

**Required materials:** Elementary Algebra with My Math Lab Start Kit, Student Access Code Bundle, 7<sup>th</sup> Edition  
Publisher: Pearson Learning  
Author: Bittinger  
ISBN: 0-321-28668-5

Calculator (scientific or graphing)

**COURSE DESCRIPTION:** Math 65 provides a complete course in beginning algebra designed as a prerequisite for OSU's Math 95. It is intended for students who either have had little exposure to algebra in the past or need some review of the topics covered in high school algebra. Credit in this course does not count toward graduation. The grade that you receive does show on your transcript, but is not computed into your GPA. Enrollment is evidence of academic progress required to qualify for financial aid.

Topics covered include *real numbers, linear equations and inequalities, polynomials, and graphing lines*. There is an emphasis on applications throughout the course.

**REGISTRATION:** You must register for this course through the regular OSU registration process. Add/Drops must adhere to the process outlined in the current "Schedule of Classes." Since OSU's Extended Campus courses are self sustaining and are not supported by your OSU tuition, you will be billed \$360 on your regular student account. Credit and grades received from this course do not count towards your overall GPA or graduation requirements. This is a pre-college course and is viewed as preparation for college level mathematics.

\*If applicable, technology fees are in addition and vary depending on credit load.

**COURSE PROCEDURE:** Grading for this course is on an A-F basis. Each week there are three class meetings. The class meetings will generally be a combination of lecture time and time to work on problems related to the current topic. The course is broken up into 30 lessons, including review periods. The material and homework assignments for each lesson are attached.

**There are a total of 3 midterm tests given, approximately 1 every three weeks during the scheduled evening testing time** (see course calendar). Each of the mid-term tests will be worth 100 points. You will be allowed to drop the lowest score of these three tests. If you miss a test for **ANY** reason, you will receive a score of 0 and that test score will be dropped. There are **NO** make-up tests and tests are given at alternate times only with prior approval by the instructor with a verifiable reason. **The final exam (cumulative) is given during finals week** and is worth 200 points. There will be no make-up or alternate times available for the final exam. **The dates for each mid-term and the final are indicated on the course calendar.**

In addition, a total of 100 points will be given based on work done in class and homework quizzes. **These are assignments that must be completed in class on the day they are handed out. No late or make-up work will be allowed for these.** The homework quizzes will also be given in class, and you will be allowed to use your homework on these quizzes. About 120 points worth of work will be given out, but no more than 100 points will be counted.

<b>Summary of point distribution:</b>	<b>Mid-Terms:</b>	<b>200 points (100 pts. each/best 2 of 3)</b>
	<b>In Class work:</b>	<b>100 points</b>
	<b>Final Exam:</b>	<b>200 points</b>
	<b>Total possible:</b>	<b>500 points</b>

Grades will be assigned based on total points as follows:	A:	500-450
	B:	449-400
	C:	399-350
	D:	349-300
	F:	Below 300

Please note that the in class work/homework quizzes are worth 20% of your grade. Thus, it is very important to receive as many of these points as possible.

### **RESOURCES FOR STUDENTS:**

- **My MathLab:** Assistance is available at <http://www.MyMathLab.com/student/>. The course ID you will need to access this GREAT resource is \_\_\_\_\_.
- **Math Learning Center (MLC) / Kidder 108:** will be open each term starting the Monday of the second week of classes through the last week of classes (Dead Week). Hours for drop-in tutoring help and the MLC resource desk are 9am - 6pm (Mon-Thurs) and 9am - 5pm (Fri). If you are looking for a specific helper, check the hour-by-hour schedule of tutors posted throughout the MLC (by the front door and inside). The MLC Computer Lab is generally open until 11 pm everyday. MLC tutors are also available in the Valley Library from 6pm - 9pm (Sun-Thurs). Note: No tutoring is available during final exam week. Visit their website <http://oregonstate.edu/dept/mlcexcel/index.html> for additional details.
- **Academic Success Center (ASC) / Waldo 101:** Assists students in succeeding academically by providing the services to help you with your college studies, in any topic. Whether you are in need of a tutor or just need to learn how to manage your studies, they can help you. Check out their website at <http://success.oregonstate.edu> for

information about the services they can provide you with.

- **Smarthinking.com (Online Tutoring)**: OSU's Ecampus provides online tutoring for students by means of an online service call Smarthinking. Students connect to live tutors from any computer that has Internet access. Smarthinking provides online tutoring 24 hours a day, 7 days a week. For additional information about the tutoring service and how to login, please go to the following URL: <http://ecampus.oregonstate.edu/services/student-services/online-tutoring/overview.htm> or contact OSU's Ecampus for assistance at 800-235-6559 or 541-737-2676.

**Students with Disabilities:** Accommodations are collaborative efforts between students, faculty and Services for Students with Disabilities (SSD). Students with accommodations approved through SSD are responsible for contacting the faculty member in charge of the course prior to or during the first week of the term to discuss accommodations. Students who believe they are eligible for accommodations but who have not yet obtained approval through SSD should contact SSD immediately at 541-737-4098.

**Academic Dishonesty:** Cheating is taken very seriously. Penalties will be the maximum permitted by the university. Please visit the Office of Student Conduct for more information regarding Academic Dishonesty <http://oregonstate.edu/admin/stucon/achon.htm>.

**Course evaluation:** We encourage you to engage in the course evaluation process each term – online, of course. The evaluation form will be available toward the end of each term, and you will be sent instructions by Ecampus. You will login to “Student Online Services” to respond to the online questionnaire. The results on the form are anonymous and are not tabulated until after grades are posted.

**Online syllabus next page ↓**



# Sample Course Syllabus

## Online course

### Math 65: Elementary Algebra, Individualized Directed Learning

3 credits

OSU Extended Campus

**Instructor:** Sara Clark

**Address:** 320 Kidder Hall  
Oregon State University  
Corvallis, OR 97331

**Phone:** (541) 737-5154

**E-mail:** clarksa@onid.orst.edu

**Required materials:** Elementary Algebra with My Math Lab Start Kit, Student Access Code Bundle, 7<sup>th</sup> Edition  
Publisher: Pearson Learning  
Author: Bittinger  
ISBN: 0-321-28668-5

Calculator (scientific or graphing)

**COURSE DESCRIPTION:** Math 65 provides a complete course in beginning algebra. Credit in this course does not count toward graduation. The grade you receive in this course does show on your transcript, however, and enrollment is evidence of academic progress required to qualify for financial aid. Topics covered include real numbers, linear equations and inequalities, applied problems, polynomials, graphing straight lines and functions.

**COURSE PROCEDURE:** This is an Individualized Directed Learning class. You are responsible for reading the material in the textbook and working all assigned problems. Testing is done by arrangement with the instructor, but should follow the enclosed calendar as closely as possible. A one hour test is scheduled approximately every two to three weeks and a two hour cumulative final exam is scheduled during final exam week. Each one hour exam is worth 100 points, and the final exam is worth 200 points. Grading for this class is on an A-F basis. Grades will be assigned based on total points as follows:

445-500, A; 395-444, B; 345-394, C; 290-344, D; Below 290, F.

### **RESOURCES FOR STUDENTS:**

- **Smarthinking.com (Online Tutoring):** OSU's Ecampus provides online tutoring for students by means of an online service call Smarthinking. Students connect to live tutors from any computer that has Internet access. Smarthinking provides online tutoring 24 hours a day, 7 days a week. For additional information about the tutoring service and how

This course is offered through Oregon State University Extended Campus. For more information, contact:  
Web: [ecampus.oregonstate.edu](http://ecampus.oregonstate.edu) Email: [ecampus@oregonstate.edu](mailto:ecampus@oregonstate.edu) Tel: 800-667-1465

to login, please go to the following URL:

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**Academic Dishonesty:** Cheating is taken very seriously. Penalties will be the maximum permitted by the university. You are expected to submit your own work in all your assignments, postings to the discussion board, and other communications, and to clearly give credit to the work of others when you use it. Academic dishonesty will result in a grade of "F." Link to Statement of Expectations for Student Conduct: <http://oregonstate.edu/admin/stucon/achon.htm>.

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